

**Delmar City Council Proceedings  
September 5, 2007**

Mayor Johnson called the regular meeting of the Delmar City Council to order at 7:00 p.m. at 613 1\2 Main Street with council members Jebesen, Goodall, Eberhart, Simmons and Trenkamp present. City employee Paul Ruchotzke and interim City Clerk Laurie Ganzer were also present.

The **consent agenda** included the minutes of the August 1<sup>st</sup> and August 13<sup>th</sup> meetings, the cash balance report and the following revenues and payables:

**Bills paid prior to September Meeting:**

FICA	1,107.31
IPERS	441.27
State of Iowa	111.00
Vernon Mangler, mowing	225.00

**Accounts Payable for September Meeting:**

Alliant Energy, utilities	2,061.23
Allied Waste, monthly contract & dumpsters	2,552.85
Clark's Saw Center, blades & oil	36.85
Clinton Count Sheriff, monthly contract	741.60
Data Tech, update CD	14.00
Laurie Ganzer, mileage, postage, office supplies	376.64
Gasser True Value, mulch & keys	187.11
F & B Communications, telephone	191.88
Hawkins, Inc., chemicals	174.50
Vernon Mangler, mowing & sweeping park	200.00
Maquoketa Sentinel Press, want Ad	15.00
Matt Parrott, delinquent notices	140.65
Miracle Recreation, playground equipment	13,970.00
Office Depot, office supplies	29.03
Dick's Market, sample shipping	8.01
National Bank Visa, stamps	82.00
QC Analytical Services, testing	65.50
Shopper, want ad	74.10
Wal-mart charge, copy paper	6.86

**Revenues:**

General Fund	330.97	Water Fund	11,142.66
Road Use Fund	3,763.25	Sewer Fund	3,390.55
Local Option Fund	2,679.21	Garbage Fund	2,774.56

**Total Revenues: 24,081.20**

**Gross Wages:**

\$ 9,843.00

A motion to approve the consent agenda was made by Jebson with a second by Trenkamp. All ayes.

The **Clinton County Sheriff's Department** spent 45.13 hours in the City of Delmar from July 26, 2007 through August 25, 2007 while on patrol they issued 1 warning, 2 citations, handled 2 incidents and answered 16 calls.

During the **landfill report** Goodall noted that the new cell was near completion at the last meeting. It was expected they would begin filling it approximately September 1<sup>st</sup>.

The **Crime Stoppers** meeting for August was cancelled.

During the **water and sewer report** it was noted by Mayor Johnson that operator Tom Witt is waiting for a meeting with JJJ Enterprises. Witt also scheduled a session to have the sewer lines video taped. The contractor cancelled the appointment. Witt will make one more attempt to reschedule. If the attempt is unsuccessful he will fine another contractor to video tape the lines.

During **public forum** Jim Holz of MSA Professionals was present to discuss several contract options to do a study of the wastewater treatment facility, one contract for a study of the collection system and a third contract for a combination study. No further discussion on the subject was held at this time as the video taping of the lines has not been completed. Holz reminded Ruchotzke and Eberhart that a walk through with Rural Development was scheduled for 10:00 a.m. on Friday.

A motion to **approve the building permit for 210 Main** when a three dimensional drawing of the structure is on file at City Hall was made by Goodall with a second by Trenkamp.

A motion to **decline participation in the LUCA program** due to lack of staff and additional funds for overtime hours was made by Jebson with a second by Goodall. All ayes.

The **maintenance agreement with Corpro Companies for the cathodic protection** control system # 76610 was tabled.

**Resolution 2008-01** which was for certification of utility account 67001 to the County Auditor for collection was tabled.

At 7:42 p.m. a **motion to go into closed session** at the request of City Clerk applicant Laurie Ganzer was made by Goodall with a second by Eberhart. All ayes.

At 8:03 p.m. a **motion to open the closed session** was made by Jebson with a second by Simmons. All ayes.

During **reports** Mayor Johnson noted that the new park equipment will be delivered on September 4, 2007. The cost of the equipment was \$13,970.00. Mayor Johnson suggested that letters could be sent to local organizations and businesses requesting donations to help defray the cost of the equipment.

Future streets projects were discussed. Mayor Johnson noted that she is having copies of the street, sewer lines and water lines maps laminated. They will be placed at City Hall and the Council Chambers.

Jebson requested that the City revisit the gifting of the small parcel of city property that is adjacent to his property on the north boundary. Approximately 8 years ago, before he became a council member, Jebson had approached the Council regarding the property. Jebson noted that he has maintained the property for a number of years and would like for the Council to consider moving forward with the quit claim deed. Mayor

Johnson instructed Ganzer to consult with Iowa League of Cities and the City attorney regarding the issue.

Goodall requested that discussion regarding the operation of City fire hydrants be placed on the agenda for October.

Mayor Johnson thanked Dan Simmons and the Labor Day Committee for all of their hard work. The weekend was a great success thanks to Dan and the committee.

Discussion was held regarding having an audit for the City due to the City Clerk change. Ganzer will research the options.

A motion to **appoint Laurie Ganzer to the City Clerk/ Treasurer position** at \$13.00 per hour with a review in 90 days was made by Jebson with a second by Simmons. All ayes. Ganzer accepted the position and was sworn in by Mayor Johnson. Ganzer requested that the City Hall hours be set on Tuesday and Thursdays from 8:00 a.m. to 5:00 p.m. Jebson noted that the hours requested be included in the original motion, Simmons seconded. All ayes.

A motion to **adjourn** at 8:42 p.m. was made by Goodall with a second by Simmons. All ayes.

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Judy Johnson, Mayor

Attest:

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Laurie Ganzer, City Clerk