

**Delmar City Council Proceedings
October 3, 2007**

Mayor Johnson called the regular meeting of the Delmar City Council to order at 7:00 p.m. at 613 ½ Main Street with council members Jebesen, Goodall, Eberhart, Simmons and Trenkamp present. City employees Paul Ruchotzke, Tom Witt and Laurie Ganzer were also present along with Mayoral candidate Patty Hardin and citizens Julie Neeley and Amy Ingles.

The **consent agenda** included the minutes of the September 5th meeting and the following revenues and payables:

Bills paid prior to October Meeting:

FICA	1,525.66
IPERS	537.69
State of Iowa	178.00
Mississippi Valley Pump, repairs	2,363.00
Casey's General Store, fuel	67.56
Maquoketa Sentinel Press, publications	42.96
Richard Farrell, fencing	43.16
Office Machine Consultants, copier lease	101.00
Judy Johnson, laminating maps	96.85

Accounts Payable for October Meeting:

Alliant Energy, utilities	2,061.23
Allied Waste, monthly contract & dumpsters	2,304.00
Caldwell Tanks, water tower maintenance contract	7,500.00
Clinton Count Sheriff, monthly contract	741.60
F & B Communications, telephone	190.25
Joann Guise, HUD meeting mileage	72.76
Laurie Ganzer, postage, office supplies	119.66
JJJ Enterprises, valve @ lagoon	1,860.00
Maquoketa Lumber, park restroom keys	3.18
Office Depot, office supplies	80.23
Office Machine Consultants,	114.04
Preston Ready Mix Corp., gravel	140.11
Schimberg Co., materials for valve @ lagoon	4,775.76
Sensus Metering Systems, support contract	1,200.00
United States Post Office, City box rent	52.00
Walmart Charge, misc., office supplies, TV-VCR for Depot	270.40

Revenues:

General Fund	23,777.46	Water Fund	10,576.23
Road Use Fund	3,711.54	Sewer Fund	3,390.55
Employee Benefits	577.54	Garbage Fund	2,629.58
Emergency Fund	231.01		

Total Revenues: 45,057.70

Gross Wages:

\$ 4,551.50

A motion to approve the consent agenda was made by Trenkamp with a second by Jebsen. All ayes.

The **Clinton County Sheriff's Department** spent 52.10 hours in the City of Delmar from August 26, 2007 through September 25, 2007 while on patrol they handled 1 incident and answered 8 calls.

During **public forum** Amy Ingle inquired about who she should call for her daughter to join 4-H. Ganzer noted that if contact numbers were approved to be put on the sign she would gladly put them up. Ruchotzke noted that new members were needed.

A motion to discuss the need for the **annual maintenance agreement with Corpro for the cathodic protection corrosion control system** for 495.00 with Jim Holz of MSA Professionals was made by Simmons with a second by Goodall. All ayes. if it is Mr. Holz opinion that the agreement is needed then Mayor Johnson will sign the agreement .

Approval of a contract to **video tape the sewer lines** was tabled.

A motion to approve **resolution 2008-02** which was for the approval of the 2007 annual report was made by Trenkamp with a second by Goodall. All ayes.

During the discussion of the sale of the **city owned property adjacent to 412 Lincoln Avenue on the north boundary** it was agreed that no further action on the matter will take place at this time.

During discussion on the **fire hydrant operations** Goodall volunteered to work with Ruchotzke to test the function of the hydrants and create a numbering system and data log to be kept at City Hall.

A motion to approve the **building permit for a dog run fence at 408 Delmar Avenue** and waive the permit fee was made by Eberhart with a second by Engle. All ayes.

Mrs. Neeley inquired of the council what could be causing the **sulfur odor in the water** at her home. Mrs. Neeley has replaced pipes in her home and installed a reverse osmosis system for drinking water and the odor will not go away. The Council noted that no other complaints have been filed. It was suggested that the lines running from the main to the house may need to be looked at or just allowing the water to run before using it may help solve the problem.

A motion to approve **trick or treat hours** for October 27, 2007 from 5:00 p.m. to 6:30 p.m. was made by Jebsen with a second by Dan. All ayes.

During discussion regarding the **expiration of the garbage contract** the council instructed Ganzer and Ruchotzke to prepare a bid proposal for publication.

During discussion about the **newsletter** accuracy and frequency it was decided that the newsletter will be published each month. Patty Hardin volunteered to handle the project. Ganzer will make copies and distribute each month.

A motion to rehire **Vernon Mangler for snow removal at 75.00 per snow fall** was made by Simmons with a second by Trenkamp. All ayes. Ruchotzke noted that Vern was very dependable last year. The Council agreed that Vern had handled the job well last season.

During discussion regarding **past due utility accounts** Ganzer requested the Council outline the procedures they would liked followed. The Council informed Ganzer that strict shut off rules should be followed for accounts that are past due.

An approval for the request for fifteen **community service hours** to be performed for the City was made by Goodall with a second by Simmons. All ayes.

During discussion **regarding bank statements and reconciliation** Ganzer was instructed to continue working with retired clerk Stella Franck for back up reconciliation each month. Ganzer took time to explain the new format for the balance sheet to the Council and answer questions regarding various accounts.

During **reports** Witt noted that 4 valves have been replaced at the lagoons. Witt also noted that water testing rules are going to change in the near future per new DNR regulations for cities with population over 500. Water contracts with outside entities were discussed. Mayor Johnson noted that a better plan needs to be established until the contract is due for renewal in August of 2008. At that time the City will review resigning the contract. Ganzer was instructed to contact the company the City purchased the playground equipment from to see if they can recommend someone to handle the installation.

A motion to adjourn at 9:35 p.m. was made by Goodall with a second by Simmons. All ayes.

Judy Johnson, Mayor

Attest:

Laurie Ganzer, City Clerk