Council Proceedings of the City of Delmar
November 7, 2007

Mayor Johnson called the regular meeting of the Delmar City Council to order at 7:00 p.m. at the Delmar Fire Station with council members Jebsen, Trenkamp, Goodall, Simmons and Eberhart present also present were City employees Paul Ruchotzke and Laurie Ganzer along with Mayor Elect Patty Hardin.

The **consent agenda** included adding resolution 2008-03 to the agenda which is for the approval of the City pledge for the HUD grant application, the minutes of the October 3rd meeting and the October 18th meeting along with the following payables and revenues:

Bills paid prior to November Meeting:

FICA	1,680.50
IPERS	685.38
State of Iowa	182.00
Casey's General Store, fuel	127.08
Maquoketa Sentinel Press, publications	156.84
Gasser True Value, misc. maintenance	97.78
Hawkins, Inc., chemicals	104.50
Hygienic Laboratory, water testing	48.00
QC Analytical Services, wastewater testing	65.50
Schoenthaler, Roberg, Bartlet & Kahler, attorney fees	50.00

Accounts Payable for November Meeting:

Alliant Energy, utilities	1,736.44
Allied Waste, monthly contract & dumpsters	2,496.00
Boland Recreation, install park equipment	5,475.00
Casey's General Store, truck fuel & lagoon pump fuel	514.62
Clinton Count Sheriff, monthly contract	741.60
Data Technologies, annual support agreement	2,222.94
Farm Plan, tractor repair & misc water dept.	289.51
F & B Communications, telephone	186.00
Gasser True Value, misc parks & water	116.06
Hawkins, chemicals	187.65
Hydro-View, jet & video sewer lines	6,248.00
Iowa One Call, locates	18.00
JJJ Enterprises, valve @ lagoon	1,934.00
Mississippi Valley Pump, adjust pump @ lagoons	460.00
National City Bank, postage	82.00
Office Machine Consultants,	114.04
Preston Ready Mix Corp., gravel	113.38
Preston Ready Mix, park equip. install & sidewalk – Mangler	548.89
Schoenthaler, Roberg, Bartlet & Kahler, attorney fees	20.00
Utility Equipment Company, parts – valve repair @ lagoons	3,529.41
Rob Witt, sample shipping	19.55

Revenues:

General Fund	23,777.46	Water Fund	10,576.23
Road Use Fund	3,711.54	Sewer Fund	3,390.55
Employee Benefits	577.54	Garbage Fund	2,629.58
Emergency Fund	231.01		

Total Revenues: $45,057.70

Gross Wages:
$4,661.75

A motion to approve the consent agenda was made by Trenkamp with a second by Goodall. All ayes,

The **Clinton County Sheriff's Department** spent 50.53 hours in Delmar from September 26, 2007 through October 25, 2007 while on patrol they handled 3 incidents and answered 3 calls.

At 7:00 a motion to open the **public hearing regarding the City's intent to apply for HUD funding** was made by Simmons with a second by Jebsen. All ayes.

During the public hearing Jim Holtz of MSA Professionals noted that the City currently has a list of 19 households that are interested in the funds with 6 households returning the pre-application. The City will apply for $235,994.00 and the City will pledge $5,000.00 to the project. No other comments were made.

At 7:05 a motion to close the **public hearing regarding the City's intent to apply for HUD funding** was made by Jebsen with a second by Goodall. All ayes.

During **reports** Mayor Johnson noted that it was brought to her attention that a IDNR **permit for the Hurst Street project** was not applied for. Steve Thompson of MSA Professionals is working with the IDNR to insure the permit will be on file at no charge to the City.

Tom Witt informed the council that no major problems have been found in the **video he has view of the sewer lines** so far. The recent back ups during the heavy rains may be from sump pumps and other sources that are illegally connected to the sewer system. Witt noted that there were a couple manholes leaking and the Council should plan on repairing those this winter. Witt was instructed to obtain bids for relining the manholes. IRWA will perform smoke testing for free of charge to the City to determine if any illegal connections or small leaks exist. The Council agreed that they would look into smoke testing in the spring. Holtz of MSA noted that smoke testing should be done when weather conditions are dry as the results will be more pronounced. Witt also noted that it would be beneficial for the Council to encourage residents to install check valves to protect themselves against sewer back up as it is the homeowners responsibility to protect themselves from such occurrences.

All of the lagoon valves have been repaired and/or replaced. There is an issue with one of the valves not turning. JJJ Enterprises will be back later this week to fix the problem.

During discussion regarding the **water inspection** Witt noted that the only issue found was that there was no check valve installed. The overall inspection was very good. Witt will prepare a response for the inspection by the deadline.

Ruchotzke noted that the gate to the compost pile will be locked after hours since he found tires and bags of garbage in the pile again. If the problem continues the Council may have to consider closing it permanently.

The service agreement for the cathodic proctection corrosion control system was tabled. Ganzer was instructed to contact Mat Saur of MSA Professionals to discuss the need for the service agreement.

A motion to approve **resolution 2008-03 which is for the pledge of $5,000.00 for the HUD funding** was made by Trenkamp with a second by Eberhart. All ayes.

A motion to approve the bid from **Mississippi Valley Pump for $710.00 to repair a pump** was made by Simmons with a second by Eberhart. All ayes.

A motion to **approve the bid of $1525.00 to repair the trash pump** was made by Goodall with a second by Jebsen. All ayes.

A motion to approve **resolution 2008-1 which is for filing a lein on 602 Hurst Street** for the past due utility account was made by Eberhart with a second by Jebsen. All ayes.

A motion to approve the remainder of the **Orphan Train bequeath** to the Jackson County Historical Society was made by Goodall with a second by Trenkamp. All ayes.

A motion to approve the **new utility bill deposit** form was made by Simmons with a second by Jebsen. All ayes.

A motion to approve the **new building permit form** was made by Goodall with a second by Simmons. All ayes.

A motion to approve the **City Clerk to attend a budget workshop in Iowa City on December 5th** was made by Goodall with a second by Jebsen. All ayes.

Jebsen asked that it be noted for the record that LeAnn MacCalister reigned from her position with the City of Delmar as City Clerk/Treasurer/Administrator on September 5, 2007 and is no longer employed with the City of Delmar in any capacity. It was also noted that when Laurie Ganzer was appointed by the City it was in the capacity of City Clerk/Treasurer.

A motion to adjourn at 8:35 p.m. was made by Goodall with a second by Simmons. All ayes.

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Judy Johnson, Mayor

Attest:

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Laurie Ganzer, City Clerk